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Circular 14
20,000—June, 1912



ONTARIO
DEPARTMENT OF EDUCATION

DEPARTMENTAL
Text-Book Regulations

AND

Text-Books authorized for use in Public, Separate,
Continuation, and High Schools, and
Collegiate Institutes

JULY, 1912

PRINTED BY ORDER OF
THE LEGISLATIVE ASSEMBLY OF ONTARIO

TORONTO;
Printed and Published by L. K. CAMERON, Printer to the King's Most
Excellent Majesty
1912

Printed by
WILLIAM BRIGGS,
29-37 Richmond Street West,
TORONTO

Departmental Text-Book Regulations

TEXT-BOOKS AUTHORIZED FOR USE IN PUBLIC, SEPARATE, CONTINUATION, AND HIGH SCHOOLS, AND COLLEGIATE INSTITUTES

1. As specified therein, the text-books listed in Schedules A and B below, and the accompanying Blank Books listed in C below—shall be authorized for use in Public, Separate, Continuation, and High Schools, and Collegiate Institutes. In Schedule D are listed the manuals provided for Teachers' use and for school libraries.

2. The publishers shall sell direct, in any quantity, to any purchaser for use in Ontario, the books listed in Schedules A, B, and C below, at 20 per cent. less than the maximum prices named in the aforesaid schedules.

3. On the recommendation of the Principal, approved by the Inspector, Supplementary Reading, as prescribed in the School Courses of Study and sufficient for the number of pupils concerned, shall be provided from time to time in the school library by the Board of School Trustees.

4. The four books in English Literature to be read by candidates in preparation for a Departmental Examination, as prescribed by the Regulations, shall be purchased by the pupils concerned or provided for their use in the school library by the Board of School Trustees, as the Board may determine.

5. No text-books are authorized in Art, Biology, Agriculture, Manual Training, or Household Science. These subjects will be taken up under the teacher, in accordance with the School Courses of Study, with suitable reference books provided in the school library by the Board of School Trustees and approved by the Inspector.

6. For Religious Instruction in the Public, Continuation, and High Schools, and Collegiate Institutes, the Sacred Scriptures, or the Selected Scripture Readings of the International Bible Reading Association, or the Scripture Readings adopted by the Department of Education shall be used as prescribed by the Regulations of the Department of Education.

7.—(1) The editions of text-books which were used in any school during the school year ending the first of July, 1912, and the continued use of which is recommended by resolution of the Board of School Trustees passed on or before the reopening of the schools in September, 1912, and communicated promptly thereafter to the Minister of Education for his approval, shall be deemed authorized for any of the classes of such school at the former maximum prices, until the authorization is cancelled by the Minister.

(2) Unless prevented by the resolution of the Board of School Trustees, the Principal shall introduce next September the text-books authorized in this circular which are not already in use in his school.

NOTE.—Principals who desire to retain, for the sake of classes that already possess them, any of the text-books whose continued use is provided for above are hereby warned:

1. That to enable them to do so they must secure the resolution of the Board of School Trustees on or before the date specified in 7 (1) above, and

2. That the resolutions passed in 1911 and earlier on this subject will not be valid for the school year of 1912-1913.

8. The Principal shall submit to the Inspector at his official visit a copy of the resolution provided for in 7 (1) above and 14 below, duly dated and certified by the Secretary of the Board of School Trustees.

PUBLIC AND SEPARATE SCHOOLS

9. Books authorized for use in the Lower School of Continuation and High Schools and Collegiate Institutes are authorized for use by pupils taking the corresponding subjects in the Fifth Form of Public and Separate Schools.

10. Boards of Roman Catholic Separate School Trustees may by resolution adopt either the Ontario Readers or the Canadian Catholic Readers for use in the schools under their charge.

11. Where French or German is a subject of study in Forms I-IV of a Public or a Separate School, the text-books in use therein during the school year 1911-1912, in French or German Reading, Grammar, and Composition shall remain authorized for use during the school year, 1912-1913.

12. Pupils in Form III of a Public or a Separate School are not required to purchase text-books in History, Geography, or Hygiene. Readers, recommended by the Minister of Education and to be provided at the expense of the Boards of School Trustees in the school libraries (one of each for each pupil), shall be used by the pupils instead.

SCHEDULE A

PUBLIC AND SEPARATE SCHOOLS

✓ Ontario Public School Arithmetic. The Robert Simpson Co., Ltd.	\$0.10
✓ Ontario School Geography. Educational Book Company of Toronto, Ltd.	.65
✓ Ontario Public School Grammar. Holland Linen Writing Paper Co. (<i>Authorized for the Fourth and Fifth Forms</i>)	.10
✓ Ontario Public School History of England. The Macmillan Company of Canada, Ltd. (<i>Authorized for the Fourth and Fifth Forms</i>)	.25
✓ Ontario Public School History of Canada. The Macmillan Company of Canada, Ltd. (<i>Authorized for the Fourth and Fifth Forms</i>)	.25
✓ Ontario Public School Hygiene. The Copp, Clark Co., Ltd. (<i>Authorized for the Fourth and Fifth Forms</i>)	.20
✓ Ontario Public School Speller. The Copp Clark Co., Ltd.	.15
✓ Ontario Public School Composition. The Copp, Clark Co., Ltd.	.15
✓ Ontario Copy Books, Five Numbers. E. H. Harcourt Co., Ltd. Each	.02
✓ Ontario Writing Course. E. H. Harcourt Co., Ltd.	.05
✓ Ontario School Book-keeping. Educational Book Company of Toronto, Ltd.	.30
Ontario Readers.— <i>New Series</i> . The T. Eaton Co., Ltd.:	
Primer	.04
First Book	.06
Second Book	.09
Third Book	.14
Fourth Book	.16

ROMAN CATHOLIC SEPARATE SCHOOLS

Canadian Catholic Readers.—The Copp, Clark Co., Ltd.:	
First Book, Part I	.05
First Book, Part II	.08
Second Book	.13
Third Book	.16
Fourth Book	.20

CONTINUATION AND HIGH SCHOOLS AND COLLEGIATE INSTITUTES

13. Books authorized for use in Public Schools are authorized for use by pupils taking the corresponding subjects in the Lower School of Continuation and High Schools and Collegiate Institutes.

14. For the High School Upper School, and, except in Book-keeping, for more advanced work than the First Year Course in Commercial High Schools and the Commercial Departments of Continuation and High Schools and Collegiate Institutes, any books may be used which have been

recommended by the Principal and approved by resolution of the Board of School Trustees.

15. Any edition of the Literature texts in English, French, or German, prescribed for the examinations of the Department of Education or for Matriculation into the University of Toronto, may be used in the schools with the approval of the Principal, but no annotated edition of such texts used in the Lower and Middle Schools shall cost more than 25 cents.

16. Boards of School Trustees shall provide in the school library a supply of the High School Flora, Part II, or of other Floras, and of the authorized Laboratory Manuals in Chemistry and Physics sufficient for class use by the pupils, who shall not be required to buy them.

17. The price of any blank book specially prepared for exercises or for recording notes in Science or any other subject shall not exceed 25c.

SCHEDULE B

English:

Ontario High School Reader. (<i>Revised Edition</i> of The Principles and Practice of Oral Reading) The Canada Publishing Co., Ltd.	\$0.40
Ontario High School English Grammar. (<i>Revised Edition</i>) The Canada Publishing Co., Ltd.	.45
Ontario High School English Composition. (<i>Authorized for the Lower School. Price to be announced later</i>)	

History and Geography:

Ontario High School Physical Geography. The Macmillan Co. of Canada, Ltd.,	.60
Ontario School Geography. Educational Book Company of Toronto, Ltd.	.65
Ontario High School Ancient History. The Macmillan Company of Canada, Ltd.	.75
Ontario High School History of England. (<i>Revised Edition of Wrong's The British Nation.</i>) The Macmillan Company of Canada, Ltd.	.65

Mathematics:

Ontario High School Arithmetic. (<i>Revised Edition</i>) The Hunter-Rose Company, Ltd.	.40
Hall and Knight's Junior Algebra. The Macmillan Company of Canada, Ltd.	.50
Ontario High School Geometry. The Copp, Clark Co., Ltd.	.40

Classics:

Ontario High School Latin Book. Educational Book Company of Toronto, Ltd.	.60
White's First Greek Book. (<i>Authorized until further notice. Supplied by The Copp, Clark Co., Ltd.</i>)	1.25

Moderns:

High School French Grammar. The Copp, Clark Co., Ltd., and The Hunter Rose Co., Ltd. (<i>Authorized until the midsummer vacation of 1913</i>)	.60
Ontario High School French Reader. The T. Eaton Co., Ltd.	.11
High School German Grammar. (<i>New Edition</i>) The Copp, Clark Co., Ltd.	.70
Ontario High School German Reader. William Briggs....	.13

Science:

Ontario High School Physics. The Copp, Clark Co., Ltd..	.90
Ontario High School Laboratory Manual in Physics. The Copp, Clark Co., Ltd.	.35
Ontario High School Chemistry. The Macmillan Company of Canada, Ltd.	.40
Ontario High School Laboratory Manual in Chemistry. The Macmillan Company of Canada, Ltd.	.20

Book-keeping:

Ontario School Book-keeping—First Course. Educational Book Company of Toronto, Ltd.	.30
Ontario School Book-keeping—Second Course. Educational Book Company of Toronto, Ltd. (<i>Authorized for the second and subsequent years of the Commercial Course</i>)	1.00

SCHEDULE C

BLANK BOOKS

*Ontario School Book-keeping Blank. Educational Book Company of Toronto, Ltd. (<i>Authorized for Public, Separate, Continuation and High Schools, and Col- legiate Institutes</i>)	.12
*Ontario Pupils' Outfit in Business Papers. Educational Book Company, Ltd., Toronto. (<i>Authorized for Public, Separate, Continuation and High Schools, and Col- legiate Institutes</i>)	.08
Ontario Blank Copy Books. E. H. Harcourt Co., Limited. (<i>Authorized for Public, Separate, Continuation, and High Schools, and Collegiate Institutes</i>)	.02
Ontario Blank Drawing Book, No. 1. (<i>Authorized for Public and Separate Schools</i>) W. J. Gage and Co., Ltd.....	.05
Ontario Blank Drawing Book, No. 2. (<i>Authorized for Con- tinuation and High Schools, and Collegiate Institutes</i>) W. J. Gage and Co., Ltd.	.05

*These two Blanks may be obtained in one packet at 20 cents.

SCHEDULE D.

TEACHERS' MANUALS

The Department is publishing Manuals for Teachers dealing with methodology and containing supplementary material for their use in class. These manuals are distributed free amongst the school libraries, and teachers may obtain copies at the prices indicated:

For Continuation and High Schools, and Collegiate Institutes:

- (1) The following has been published:
A Manual of Suggestions for Teachers of Science, 50 cents.
- (2) The following will be published next half-year:
A Manual of English Composition.

For Public and Separate Schools:

The following have been published:

- (1) Primary Reading, 10 cents.
Ontario Readers, Books III, IV, V, 25 cents.
Arithmetic, 15 cents.
Grammar, 15 cents.

By September next the following will be published:

- (2) Geography.
History.
Literature.
Nature Study and Elementary Science.

At a later date the following will be published:

- (3) Composition and Spelling.
Manual Training.
Art.

The manuals named in lists (1) have already been distributed amongst the schools.

The manuals named in lists (2) and (3) will be distributed as soon as they are published.

AUTHORIZED TEXT-BOOKS

STATUTORY PROVISIONS

HIGH SCHOOLS ACT

52.—(1) A teacher shall not use or permit to be used as a text-book in a High School any book except such as is authorized by the Regulations, and the Minister, upon the report of the inspector, may withhold the whole or any part of the legislative grant in respect of any High School in which any unauthorized book is so used.

(2) Subject to the Regulations, an authorized text-book in actual use in a High School may, with the written approval of the Board, be changed by the teacher for any other authorized text-book on the same subject. 1 Edw. VII., c. 40, s. 50.

PUBLIC SCHOOLS ACT

84.—An authorized text-book in actual use may be changed by the teacher for any other authorized text-book on the same subject with the written approval of the Board and subject to the Regulations. 1 Edw. VII., c. 39, s. 97 (1).

112. If a teacher negligently or wilfully permits an unauthorized book to be used as a text-book by the pupils of his school the Minister, on the report of the inspector, may suspend such teacher, and the Board may also deduct from his salary a sum equal to so much of the legislative grant as has been withheld on the account of the use of such book or any less sum at its discretion. 1 Edw. VII., c. 39, s. 97 (2).

99.—(1) Subject to the Regulations it shall be the duty of every Public School Inspector,

(g) To withhold his order for the amount apportioned from the legislative or municipal grant;

(iv) Where the teacher uses or permits to be used as a text-book any book not authorized by the Regulations;

and in every case to report to the Board and to the Minister his reasons for so doing.

REGULATIONS FOR SEPARATE SCHOOLS

The above Sections in regard to authorized text-books in Public Schools are statutory. The same provisions are hereby prescribed as Regulations for the Separate Schools.

SPECIAL NOTICE TO TEACHERS AND SCHOOL BOARDS

The teacher himself may use any book, pamphlet, or magazine he wishes in preparing the lesson for his class; but he has no authority to use as text-books in his class-teaching any other publications than those whose use is authorized in this circular or which are listed in the catalogue of the school library with the approval of the Inspector. Nor can Notes on History, Geography, etc., School Helps, School and Home, or similar publications be used by his pupils in their work at school; and neither the teacher nor the board has any authority to require or induce pupils to buy any of such prohibited books, pamphlets, magazines, Notes, School Helps, School and Home, or other similar publications.

DEPARTMENT OF EDUCATION,
July, 1912.

